

## Privacy Notice for the Delivery Team in the Mathematical Reasoning Programme

The Education Endowment Foundation (EEF) has commissioned the National Foundation for Educational Research (NFER) to carry out an evaluation of the Mathematical Reasoning programme, developed and delivered by the University of Oxford. The purpose of this evaluation is to understand whether the Mathematical Reasoning programme will help to improve pupils' mathematical attainment when it is rolled out using an online professional development course for teachers.

The trial will take place over the course of the 2024-25 academic year, with the programme delivered between November 2024 and April 2025.

Oxford University is the data controller for the programme delivery. NFER is the data controller for evaluation and will make decisions about how and what personal data is used in accordance with the objectives of the study set by EEF. Oxford University and NFER are independent data controllers. This document outlines how staff personal data will be collected from schools and Teacher Leaders by Oxford and processed for the purpose of the trial.

### What personal data will be collected, how, and what will it be used for?

Personal data means any information about an individual from which that individual can be identified.

Who collects	What data and how long kept	Use of data	Shared with
Oxford University delivery team	Headteacher, Year 2 teacher, TA, bursar - name, contact details, job title  Kept until the end of the project (31 <sup>st</sup> March 2026)	To set up the project, enrol teacher in the online course, oversee delivery, and make payments to control schools.  To comply with the data protection legislation in case there is a need to inform schools of any issues.	Shared with NFER, EEF's evaluators, and finance department in order to make payments to control schools.
Oxford delivery team	Child data – PTM6 and PTM7 results, aggregated by class and unidentified at pupil level (collected by NFER but anonymised before sharing with Oxford).  Note that this does not fit with the definition of personal data because we cannot identify the children, but it is included here to	To evaluate the relation between Teacher Leaders (TL) and teacher pedagogical content knowledge and reliability of delivery with impact at class level.  Kept complying with practice of producing further analyses if requested by reviewers of publications.	Not shared

	<p>provide the information.</p> <p>Kept until 2031 (five years after publication)</p>		
Oxford delivery team	<p>Teacher Leader (TL, employed by Oxford University team) questionnaires about their understanding of the pedagogical content knowledge, before and after their training and audio recordings of Teacher Leader discussions during training.</p> <p>The data will be pseudonymised in the data file and the key to matching the ID number with the Teacher Leader will be kept in a separate file, password protected.</p> <p>Kept until 2029 (three years after publication)</p>	<p>To evaluate impact of training on TL pedagogical content knowledge.</p> <p>Kept complying with practice of producing further analyses if requested by reviewers of publications.</p>	Not shared
Oxford delivery team	<p>Teachers' responses in the online course. After the teachers complete the online course, the data will be pseudonymised in the data file and the key to matching the ID number with the teacher will be kept in a separate file, password protected.</p> <p>Kept until 2029 (three years after publication)</p>	<p>To monitor teacher progress and to approve their access to the website, as part of delivery of the programme.</p> <p>Kept to comply with practice of producing further analyses if requested by reviewers of publications.</p>	Pseudonymised data will be shared with the NFER.
Oxford delivery team	<p>Observations of Teacher Leader implementation of the</p>	<p>To monitor teacher progress and to approve their access to the website</p>	This will not be shared.

	<p>programme using a fidelity scale.</p> <p>Kept until 2031 (five years after publication).</p>	<p>as part of delivery of the programme.</p> <p>Kept to comply with practice of producing further analyses if requested by reviewers of publications.</p>	
Oxford delivery team	<p>During the intervention, the children play online computer games. Oxford will collect the data on the number of games played, the number played successfully, the times and different games played. This information will be pseudonymised by NFER working with the Year 2 teachers. Oxford will not have access to personal data because the information in the website is password protected and Oxford has no access to the children's passwords.</p>	<p>To collaborate with the evaluation team in data collection.</p> <p>The data will not be stored by the Oxford team after the end of the project, when the website is cleared of all information.</p>	<p>Shared with NFER for the purposes of evaluation of the implementation of the programme.</p>

#### **How will the data be shared?**

During research any data shared with NFER (as specified in the table) will be shared using Nexus 365 OneDrive for Business or using the NFER secure portal. No data will be shared with processors outside the European Economic Area or the United Kingdom pursuant to EEA approved terms.

#### **How will the data be kept secure?**

The delivery team have put appropriate security measures in place to collect and to keep personal data secure and to prevent any unauthorised access to or use of it. All data will be collected and stored in accordance with the Data Protection Act (2018) and GDPR (General Data Protection and Regulation) requirements. No data will be saved on servers outside the European Economic Area or the United Kingdom pursuant to EEA approved terms. Data transferred between the delivery and evaluation teams will be encrypted or use secure file transfer protocols.

#### **What is the lawful basis we rely on in order to use and collect personal data and special category data?**

The data collected for the MR project is used for the purposes of research. The lawful basis for use of that data under the GDPR is 'public task' as the research will produce beneficial information for schools that will benefit children.

### **How long will we keep data?**

Research data will be kept securely by delivery team for the duration of the study and deleted three years after the report has been published. The delivery team will keep anonymised data (i.e. with no identification of pupils or schools and no date of birth, just age in months) that cannot be linked to any individual for three years after the publication of research papers, which is the standard period required for academic publications.

### **What choices do participants have in our use of their data?**

If participants do NOT want their data to be used, they may contact Oxford to request deletion of their personal data. They can exercise this right until the data have been anonymised; after this, it will not be possible to identify participants and comply with any request.

### **What are your rights?**

The Evaluation and Delivery teams will operate in accordance with EU law including GDPR. You are provided with certain rights that you may have the right to exercise through us. In summary those rights are:

- To access, correct or erase your personal data
- To object to the processing of your personal data

Were you to request information from us, we will need to confirm your identity to ensure the security of your data. We will endeavour to respond within 30 days, but our response time may vary depending on the complexity of your request.

If you have a concern about the way this trial processes personal data, we request that you raise your concern with us in the first instance (see details of the delivery team below). Alternatively, you can contact the Information Commissioner's Office, the body responsible for enforcing data protection legislation in the UK, at <https://ico.org.uk/concerns/>.

### **Who can I contact about this project?**

Oxford Delivery team - [reasoningfirst@education.ox.ac.uk](mailto:reasoningfirst@education.ox.ac.uk)